



Streamline Your Path to Higher Education

Diploma in
Business &
Management
**(Second Year
University)**
NQF 6

ABOUT THIS NQF 6 (Level 5) QUALIFICATION

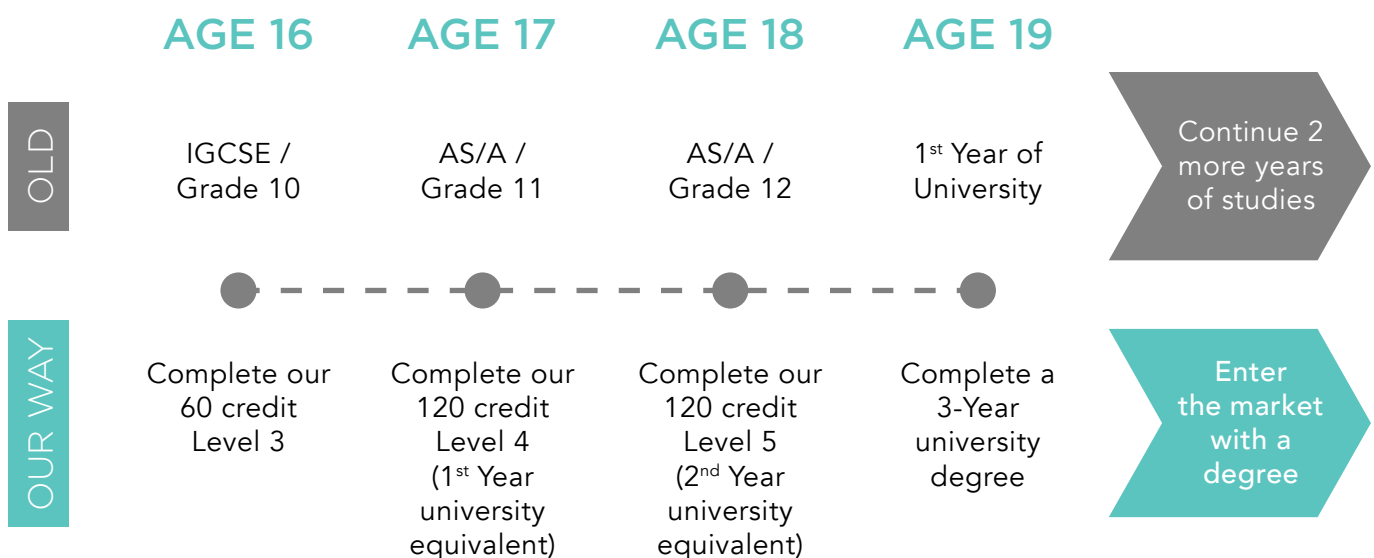
120 Credits
1,200 Total Qualification Hours
480 Guided Learning Hours
8 Modules
P.O.E Including 8 Assignments

THE POWER OF PROGRESSION

The aim is to help you achieve internationally-recognised qualifications in a shorter period of time. Credits earned through these qualifications can be used in applications for further study.

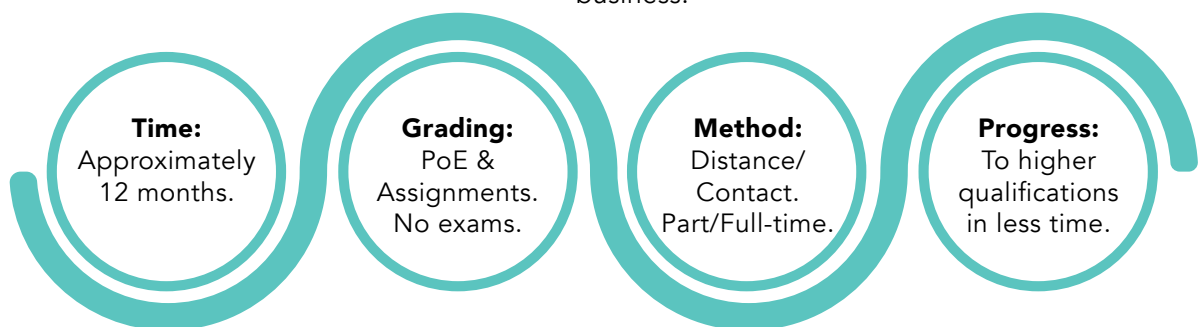
Example; Two 16-year old students are working towards a 3-year degree starting in 2023.

- Student 1 follows the **OLD WAY**.
- Student 2 follows **OUR WAY**.



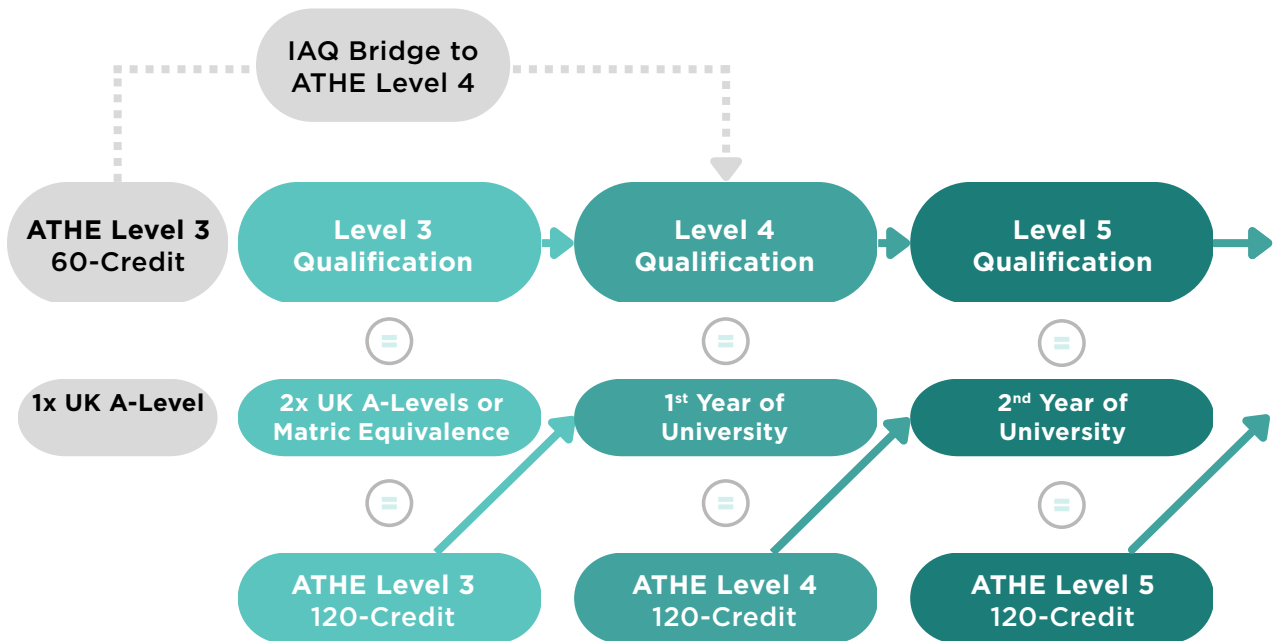
COURSE SUMMARY

This qualification will equip you with the skills and knowledge necessary for a career in business or for university study. It is the perfect choice if you are looking to pursue a degree in business management or related fields or if you plan to start your own business.



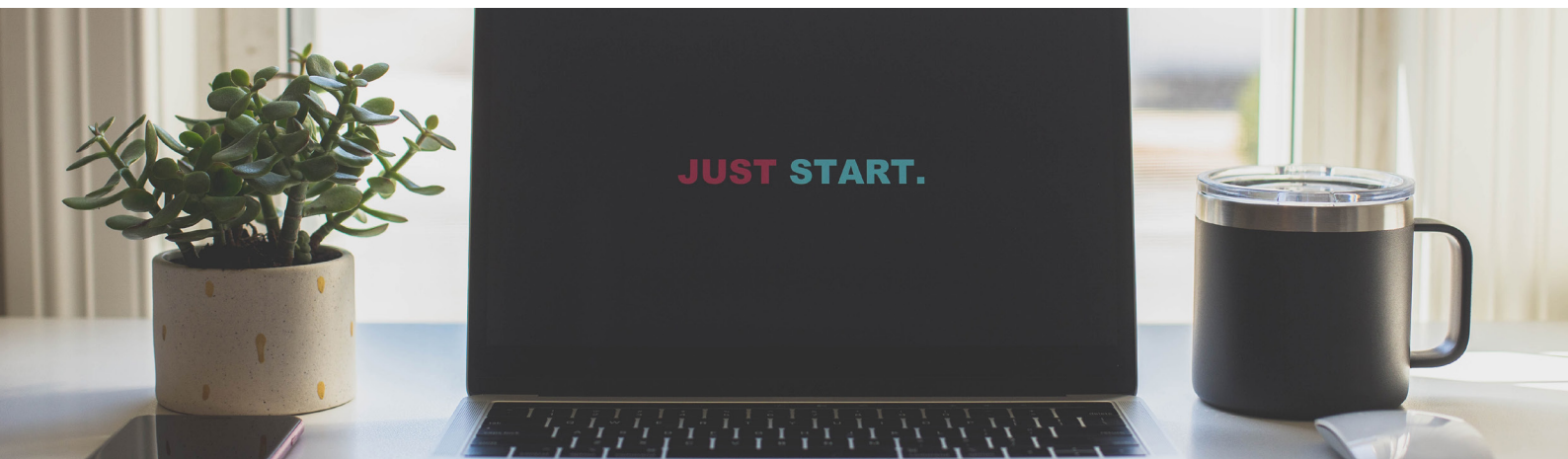
QUALIFICATION EQUIVALENCE

The **International Access Qualification (IAQ)** will enable you to pursue certificates, diplomas, and degree programmes at multiple academic institutions in South Africa and abroad. This **ATHE Diploma in Business & Management (NQF6)** is a second-year university equivalent qualification designed to provide various progression options to other higher institutions or ATHE qualifications with MBA top-up options!



PROGRAMME ACCREDITATION

The qualification is fully accredited by the **Awards for Training and Higher Education (ATHE)**. It is regulated by the **Office of Qualifications and Examinations Regulation (Ofqual)**.



ADMISSIONS REQUIREMENTS

Our goal is to make the qualification **accessible to all** who meet the required standards by removing barriers and promoting equal opportunities.

Students 18 years or older who meet at least one of the following criteria are encouraged to apply:

- Completed business and management level 4 or above.
- Other related level 4 subjects.
- Other equivalent international qualifications.

Students whose first language is not English may need to submit an English proficiency test.

TECHNICAL REQUIREMENTS



Our platform is fully technology-driven, therefore students will need a reliable PC/laptop/tablet or regular access to one.



A stable internet connection with sufficient data to access online resources and participate in programme activities will be provided to in-contact/on-campus candidates.



You will also be provided with a Microsoft (MS) Office 365 account, giving you access to the full MS suite along with numerous resources that will assist you in completing tasks and assignments.

PROGRAMME DELIVERY

This programme offers the flexibility of delivery through either a distance-based approach (virtual learning) or face-to-face approach (contact learning), available on a part-time or full-time basis with a dedicated tutor.

The qualification is not examination-based and is assessed through graded assignments, including self-testing exercises, continuous assessments of theory, and practical applications. It consists of 8 modules and 8 written assignments.



MODULES

1: BUSINESS ORGANISATIONS IN A GLOBAL CONTEXT (15 Credits)

This module covers global business operations, external factor impacts, globalisation's effects on internal operations, and current issues in a specified country, equipping participants to adapt to the dynamic global market.

2: FINANCE FOR MANAGERS (15 Credits)

The module teaches participants to identify financing sources, evaluate financial performance, and use costing methods for informed decision-making in organisations.

3: OPERATIONS MANAGEMENT (15 Credits)

The module covers operations management essentials, its role in business success, key tools, techniques, and relevant ethical considerations for effective and responsible management.

4: MANAGING COMMUNICATION (15 Credits)

The module explores effective organisational communication, influential factors, personal skill development, and methods for improving communication management in the workplace.

5: PEOPLE MANAGEMENT (15 Credits)

The module covers the effects of organisational factors on employees, managing and motivating teams, and evaluating people management strategies for optimal performance and development.

6: MANAGE SUSTAINABILITY IN AN ORGANISATION (15 Credits)

The module focuses on sustainability issues, legislative impacts, sustainability auditing, and quality standards, preparing you to assess and improve organisational sustainability practices.



7: RESEARCH PROJECT (15 Credits)

The module covers research proposal creation, project execution, outcome evaluation, and presenting findings, enhancing participants' skills in conducting impactful research.

8: PLANNING A NEW BUSINESS VENTURE (15 Credits)

The module addresses market potential, legal aspects, business planning, and funding for new ventures, equipping participants with key skills for successful business launches.

Total credits: 120
